

A decorative border of various green leaves and foliage surrounds the central text on a dark green background.

THE CAWACO RC&D GRANT PROGRAM

FROM START TO FINISH

THE CAWACO GRANT PROGRAM

- PART I: TYPES OF GRANTS
- PART II : THE BASICS OF A GOOD GRANT PROPOSAL
- PART III: THE SELECTION PROCESS
- PART IV: YOUR PROJECT!
- PART V: FINAL REPORTING, ACKNOWLEDGEMENT & PAYMENT

I. TYPES OF GRANTS

EDUCATION

- Must reach large audience
- Job development or environmental aspect
- Must fulfill educational purpose
- \$5000 limit unless it reaches multiple counties

CHALLENGE

- Can cover materials
- Infrastructure, and educational equipment
- Must meet Cawaco goals & objectives
- \$5,000 limit unless it reaches multiple counties

COMMUNITY DEVELOPMENT

- Amount varies and comes through the State RC&D
- Must be approved on council level and state level and meet Cawaco Goals
- Awards are generally larger- \$10,000-\$25,000

Examples of Educational Grants

- Books and materials
- Programs, field trips
- Job development/skills



Examples of Challenge Grants

- Rain barrels/cisterns
- Parks & rec
- First Responders
- Historic Preservation



Community Development Grants

- ALL OF THE ABOVE, BUT MUST FIT WITHIN CAWACO'S GOALS AND OBJECTIVES
- FUNDS SUBJECT TO AVAILABILITY
- MEETING WITH LOCAL LEGISLATOR TO GET HIS BLESSING ON YOUR PROJECT IS A GOOD IDEA



II: What makes a good proposal?

- A CLEAR VISION:
 - Need is established
 - Someone to “take charge”
 - Long range goals and plans
 - Multiple partners
 - Community support



1. What is the need?

- What needs to be done?
- How will you see it accomplished?
- Does your project meet Cawaco's Goals and priorities listed in the [Area Plan?](#)



2. Who will be in charge?

- AND- If Program Manager leaves, who will oversee the project?



3. Are goals clearly defined?

- After the project is completed:
- Who will benefit from this project?
- For how long will they benefit?
- Who will maintain it?



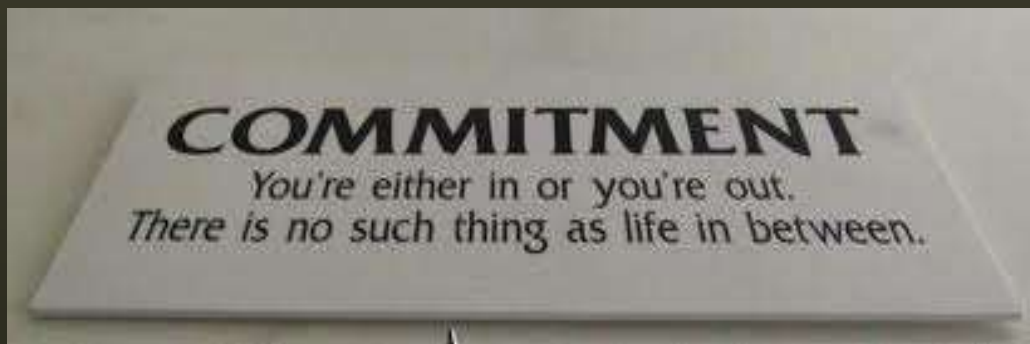
4. Who else is committed?

- How much support do you have from community members?
- Are they willing to volunteer or help to assure success?



5. Community Support

- Is the person/ organization committed to the project?
- Are they contributing to the project?
- If so, make sure to clearly define the role they are playing



II: The Selection Process



The Selection Process



Application Received

Sent to Grant Committee for review and grading

Sent to full Board for final decision



The Process Continued...



So...What does the Grant Committee Consider?

- Does project fit within our goals and objectives?
- Did applicant follow Grant Guidelines?
- Is there support from the community and plans for the future?
- Is it cost-effective?
- Will many benefit?
- Will the benefit continue long after completion?
- Is the budget clear and reasonable?
- Does applicant list partners?
- Does applicant indicate where budget numbers originate?
- Is applicant INVESTED in the project?

Does your Project meet Cawaco's Goals?

- Do your homework and make sure to read the Grant Guidelines!
- How do you correlate your need to goals we have set?



Full Board Approval:

- Board will vote on the proposal either via email, phone, or at official Board Meeting
- After grants are approved or denied, a letter will be sent to grantee
- AFTER contract agreement is signed, grantee can begin project
- ALL paperwork MUST be completed by August 1



Your Project



Now What?

- If your grant is approved, sign and return the Cooperative Agreement/ Contract ASAP!
- As you buy items, keep receipts and check copies together
- Make sure to follow the budget in your proposal
- If you have questions or need guidance, call Patti @ 205.623.0457 or email @ grantfunds@live.com

The Final Report

- Final Report forms are found on the website or will be emailed to you
- Final Reports are due August 1
- Final reports require the following:
 - A brief narrative
 - Minimum of 2 electronic pictures
 - Copies of checks/or bank statements
 - Copies of receipts/invoices



REMEMBER:

- Acknowledge Cawaco for providing funds
- **All materials must acknowledge Cawaco RC&D as a Funder.** *Not just as a sponsor or partner.*
- When making flyers or printing T-shirts, wording *must* read as follows "Funding for this project was supplied (in part) by Cawaco RC&D, Inc. www.cawaco.org
- All press events will be coordinated through Cawaco's Director of Public Relations, Drayton Cosby.



Payment



- After Final Report is received and processed, your check will be mailed.
- A press event will be coordinated through our office to publicize your project.
- We may highlight your story in our newsletter, on our Facebook page or on our website.
- After all paperwork is received, it can take up to 3 weeks to receive your reimbursement.